


**DIRECTORATE OF FISHERIES, ODISHA**

**DRY DOCK, JOBRA, CUTTACK- 753007**

EoI No. 13376 /MARINE-XIII.H-04/19/Date: 06.11/2019  
**EXPRESSION OF INTEREST (EoI) FOR LEASING OF PRE-PROCESSING CENTRE**  
**(PPC), DHAMARA FISHING HARBOUR**

The Director of Fisheries, Odisha, Cuttack invites sealed EoI (in Two bid Forms) from registered Seafood processing Exporters/Companies/Private Organisations certified by Export Inspection Agency or Marine Products Export Development Authority, on behalf of **Management Society, Dhamara Fishing Harbour, Dhamara, Dist:- Bhadrak** to participate in the EOI for leasing of the Pre Processing Centre. The participating firms should have good track record relating to seafood processing/export and having valid GST, PAN are eligible to apply. Interested firms should submit their interest containing the Technical and Financial Bids along with documents supporting their eligibility. Two separate sealed envelopes superscribing "**Technical Bid**" and "**Financial Bid**" kept inside a cover superscribing "EOI for PPC, Dhamara" by **Regd. Post/ Speed Post** to the Director of Fisheries, Odisha, Cuttack on or before **23<sup>rd</sup> Nov, 2019**. The EOI shall be opened by the committee on dated **25.11.19 at 3.00 PM** in presence of participating firms or their authorized representatives. The participating firms must bring their original documents for verification by the Committee. The bid documents are available in the website of Fisheries & ARD Department i.e. [www.fardodisha.gov.in](http://www.fardodisha.gov.in) and FISHFED website i.e. [www.fishfed.odisha.com](http://www.fishfed.odisha.com) which may be downloaded for reference. The undersigned reserves the right to cancel the EoI without assigning any reason thereof.

  
Director of Fisheries, Odisha

05/11/19  
Director of Fisheries  
ODISHA, CUTTACK

**EXPRESSION OF INTEREST (EOI)**  
**FOR LEASING OF**  
**PRE-PROCESSING CENTRE (PPC),**  
**DHAMARA FISHING HARBOUR**  
**DIST: -BHADRAK**

EOI No. 13376/1 Dt. 06.11.2019

## TERMS & CONDITIONS FOR EOI OF PRE-PROCESSING UNIT


- 1) The Pre-Processing Centre owned by Management Society, Dhamara Fishing Harbour, AT/PO- Dhamara, Dist- Bhadrak shall be leased out for a period of **10 Years** and may be renewed for another 5 years basing on the performance of the lessee who should be a registered sea food Processor/ Exporter/ Company/Private organization.
- 2) That, the firm registered or certified by EIA or MPEDA should submit EOI proposal for the said Pre-Processing Centre having 09 nos. of enclosures. Around **15,561 Sq. ft.** is available which includes receiving enclosure, packing enclosure, office room, Loading & Un-Loading bay etc. along with the 9 enclosures inside Management Society, Dhamara Fishing Harbour located at Dhamara.
- 3) Rs 10,000/- shall be submitted as EOI processing fee in the shape of Bank Draft in favour of Director of Fisheries, Odisha, Cuttack payable at Cuttack with the Bid Documents which is non-refundable.
- 4) Rs 60,000/- shall be submitted as EMD in the shape of Bank Draft in favour of Director of Fisheries, Odisha, Cuttack payable at Cuttack with the Bid Documents, which will be refunded without interest to the unsuccessful bidders after one month from the date of final selection of the bidder.
- 5) That, the lessee should submit Xerox copy with relevant documents like GST, PAN, Export License, Regd. Certificate from EIA or MPEDA at the time of application.
- 6) That, the Financial Bid to be produced in a separate sealed envelope inside the large envelope which will contain all the documents including Eoi Processing fees and EMD. The Financial Bid of those bidders who are successful in Technical Bid will be opened.
- 7) That, the selection of EOI shall be made based on the valid documents with the highest offered monthly lease value.
- 8) The authorized person of the Company/ Firm shall sign on each page of the documents in the Eoi.
- 9) The security money shall be deposited @ 05 times of monthly rent as one time advance before signing of the agreement by the lessee in shape of Bank Guarantee in favour of Director of Fisheries, Odisha, Cuttack. The validity of the Bank Guarantee should be up to the expiry of agreement period.
- 10) Electricity, water and other facilities shall be provided inside the harbour for which charges shall be paid extra on monthly basis to the Management Society in addition to the lease rent offered by the lessee.

  
Director Fisheries  
CUTTACK



- 11) The security money shall be returned to the lessee at time of vacating of Pre-Processing Centre after deducting the rent dues and loss or damage caused to the property if any during the period of operation. In the case of any damage to the Pre-Processing Centre, the Company is liable to hand over the same by repair or restoration or they will pay the amount as will be assessed by the Management Society.
- 12) Any type of indiscipline and prohibited activities shall not be carried out by the lessee in the premises of Pre-processing Centre and Fishing Harbour.
- 13) Residential accommodation will not be provided to the staff or workers of the lessee.
- 14) Proper cleanliness and hygiene standards shall be maintained by the lessee inside the campus of the Pre-processing centre. They lessee shall not dump the waste materials in any manner inside the harbour premises and ensure proper disposal of the waste as per Pollution Control Board norms.
- 15) A model code of conduct / HACCP manual may be introduced by the Management Society which is to be observed by the lessee.
- 16) To develop and improve the facilities of the Pre-processing Centre the lessee can take up construction of extra facilities at his own cost. He can install ice plant and other machinery required for the pre-processing centre only after submission of a detailed project report and permission from the Management Society.
- 17) The monthly lease rent shall be increased by 5% every year and refixed after 10<sup>th</sup> year.
- 18) That, all the disputes or any clarification will be settled at the level of the Director of Fisheries, Odisha, Cuttack.
- 19) Any decision taken by the Fisheries & ARD Department, Govt. of Odisha regarding operation and management of the pre-processing centre shall be binding on the lessee.
- 20) In case of any legal dispute, it will be settled in the High Court of Odisha.
- 21) The authority reserves the right to alter or add any other terms & condition in the agreement/MOU after selection of EoI if necessary.

**Read, agreed and accepted this.**

  
05/11/15  
Director of Fisheries  
ODISHA, CUTTACK

**DECLARATION**

I/We hereby certify that the terms and conditions given with the Tender / EOJ notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my knowledge. I/We understand that incase of any deviation in the above statement at any stage is noticed, my Firm / Company will be black listed by your office and will not have any dealing with your office in future.

Thanking you,

2<sup>nd</sup> Party Signature with seal. :-

Name & address :-

**FOR OFFICIAL USE**

Receipt Book & Page No. :-

Bank Draft No. & Amount :-

Date :-

Seal & signature :-

**Application form for EoI of Pre-Processing Unit, Management Society,  
Dhamara Fishing Harbour, Dhamara**

|   |  |
|---|--|
| Name of the Firm  |  |
| Address with Phone No.  |  |
| Contact person<br>Address with Phone No.  |  |
| Status of the Firm<br>(Attach supporting Documents)   |  |
| Working Experience in the related field<br>of Processing/Export of Seafood /<br>Aquaculture products (if any) specify |  |
| Budget estimates for this proposal<br>(in the desired format)   |  |
| Organizational Contribution, if any   |  |

Supporting Documents to be attached (All Xerox copies to be Self Attested):-

1. EMD in shape of Bank Draft
2. EoI Processing Fee in shape of Bank Draft
3. Supporting documents with regards to status of Agency / Company.
4. Registration certificate of Agency / Company
5. Specific official License
6. Annual report of last 3 years turnover
8. Audit report of last 3 years
9. GST Registration of the firm
10. Copy of PAN card
11. Processing or export licence
12. Previous work experience if any.

Date :

Place:

**Authorised Signatory  
With designation and seal**

**COVER- A**  
**Technical Bid for Pre-Processing Centre, Dhamara F. H.**

| Name & Address of the EIA-Kol. & MPEDA, Bhubaneswar Regd. Organization |  |             |
|--|--|-------------|
| Sl. No.  | Criteria   | Particulars |
| 01.  | Organizational constitution<br>Register Company /Firm                                    |             |
| 02.  | Year of Experience   |             |
| 03.  | No. of Export orders<br>(i) Completed<br>(ii) Currently in hand –<br>a)Qty-<br>b)Amount- |             |
| 04.  | Amount of investment in<br>equipment & Tools<br>(modern technology) proposed             |             |
| 05.  | Regd. Certificate of EIA-Kol.,<br>Bhubaneswar & MPEDA,<br>Bhubaneswar.                   |             |

Date:  
Place:

Authorized Signatory  
With designation & Seal

**COVER - B (Financial Bid)**

EOI Value Offered for Pre-Processing Centre, Dhamara Fishing Harbour  
Name of the regd. Exporter Company .....

| Sl. No. | Specification  | Total cost offered for Pre-Processing Centre excluding electricity, water, other miscellaneous charges |
|---------|--|--|
| 1       | 2  | 3  |
| 1       | Pre-Processing Centre, Dhamara Fishing Harbour, Dhamara, Bhadrak |  |

**Date:**

**Signature of the Authorized Person with seal**

**Place:**

**Full Name:**

*Note:- The total rates quoted by the tendering agency should be inclusive of all statutory/taxation liabilities in force.*